

Parents are requested to ensure that the children arrive on time for school and should only request early departures in the most exceptional circumstances.

ABSENCE/ILLNESS/MEDICAL APPOINTMENTS

Regular attendance at school is essential for every child. Absences should be explained by notes when the child returns to school. Any cases of infectious illness should be notified to the school without delay. Absences in excess of 20 school days will be reported to the **NEWB (National Education Welfare Board)**. Under the Education Welfare Act 2000 absences or lateness must be explained by a brief note written and signed by the parent. Absences of 20 days or more will be referred by the school to the NEWB. Pupils with hospital or dental appointments on an ongoing basis should give a copy of appointments to the teacher.

HOMEWORK

It is the policy of the school to assign homework on a regular basis. The time taken for this will vary from child to child, but should in most cases take between 20 minutes and one hour. Parents should sign the homework journal/ copy to confirm that the work has been fully attempted. This may include memorisation of facts, written assignments or other tasks. If for some reason homework (or part of it) cannot be completed parents are asked to note this in the homework journal. Homework is usually not given at the weekend. Written work should be done neatly and carefully.

Mobile Phones

The school has a mobile phone policy. We do not accept responsibility for phones brought to school. On entering the school, mobile phones are to be turned off at the gates. They may be turned on again on leaving the school premises at the gates.

St. Louis SPS strives to foster a positive relationship between home and school.

The School Communication Policy outlines parent/teacher contact in St. Louis Senior Primary School.

It is a condition of attendance at the school that pupils and parents/guardians accept the rules and regulations specified in our Code of Behaviour in spirit and effect.

THE BOARD OF MANAGEMENT RESERVE THE RIGHT TO ADD TO, OR AMEND THIS CODE FROM TIME TO TIME AS IS DEEMED NECESSARY



CODE OF BEHAVIOUR

A GENERAL GUIDE FOR PARENT'S

TO

GOOD BEHAVIOUR

IN

ST. LOUIS SENIOR PRIMARY SCHOOL

St. Louis Senior Primary School, Rathmines, is a school for boys and girls. It is managed by a Board of Management. The school is subject to the Rules for National Schools as set out by the Department of Education and Science.

Our schools aims to provide a happy, secure and friendly learning environment where children, teachers, ancillary staff and Board of Management work in partnerships, where each individual is valued and respected for their uniqueness and facilitated to reach their full potential in a positive atmosphere.

This will enable the child to live a full life as a child and will equip him/her to avail himself/herself of further education so that he/she may go on to live a full and useful life as an adult in society.

As a staff committed to the realization of these objectives, our aim is to create a happy, secure environment for our pupils in which there is a sense of good order and a reasonable approach to discipline. In this way a large group can be organised so that the school can operate smoothly for the benefit of all.

Positive reinforcement of good behaviour leads to better self-discipline and we place a greater emphasis on rewards and incentives than on sanctions. The school rules are put in place to create an atmosphere of harmony and security for the pupils. All partners in the school are required to subscribe to it.

GENERAL GUIDELINES FOR BEHAVIOUR

All pupils are expected to behave in a reasonable manner both to themselves and to others, showing consideration, courtesy and respect for other pupils and adults at all times. Respect must be shown for the property of the individual and of the school at all times. Every effort will be made to ensure that parents are kept well informed, that the school provides a welcoming atmosphere and that parents are not only told when their children are in trouble but also when they have behaved particularly well. Pupils must show respect for school property at all times. For reasons of safety and to minimize accidents, pupils should move about the school in an orderly manner. Pupils are encouraged to be respectful to each other on their way to and from school. When on school outings pupils are expected to behave in an orderly manner and show respect for public property and should always co-operate fully with their teachers and supervisors.

THE CODE OF BEHAVIOUR

This code covers the following areas:

Behaviour in class

Behaviour in the playground

Behaviour in the school environment and behaviour on school outings

Attendance at School/**Education Welfare Act**

Homework Policy

BEHAVIOUR IN CLASS

Courtesy and respect are basic to classroom behaviour.

Disrespectful behaviour towards other pupils or towards a teacher is considered unacceptable. Pupils must respect the right of other pupils to learn.

In order that pupils benefit from their work in class full co-operation is required at all times. Pupils must co-operate with any instructions given by the teacher or adult personnel of the school.

BEHAVIOUR IN THE PLAYGROUND

Pupils should treat others as they would like to be treated themselves. Any behaviour that endangers or offends others is not permitted. Rough behaviour, fighting, pushing or spitting is strictly forbidden. Games or activities considered to be dangerous shall be prohibited. Any behaviour that interferes with others play is not permitted. Pupils may not leave the playground for any reason during breaks without the permission of the supervising teachers. We encourage our pupils to be caring and kind individuals who play fairly and include others.

BEHAVIOUR IN THE SCHOOL ENVIRONMENT/ON SCHOOL OUTINGS

Respect and sensitivity to others are the basic rules. Any kind of verbal or physical abuse of other pupils is strictly forbidden. Use of bad language among pupils is unacceptable. Bullying or intimidation of other pupils is unacceptable. Bullying or Intimidation of other pupils is prohibited and is always regarded as a serious offence. Pupils must show respect for school property at all times. For reasons of safety and to minimize accidents, pupils should move about the school in an orderly manner. Pupils are encouraged to be respectful to each other on their way to and from school. When on school outings pupils are expected to behave in an orderly manner and show respect for public property and should always co-operate fully with their teachers and supervisors.

ASSEMBLY AND DISMISSAL

School hours are 8.50AM to 2.30PM. Children should arrive on time for school and they should be collected punctually after school. Regular late arrivals for school or requests for early departure helps to form bad habits for your child and these disruptions are unfair to the children and class teachers.