



## St. Louis Senior Primary School Child Safeguarding Risk Assessment (of any potential harm)

This assessment outlines and highlights the potential for harm to children while in the school. It should be noted that risk in this context, is the risk of abuse and not general health and safety risk.

School Activities		Risk of Harm	Procedures
List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Training of school personnel in Child Protection matters</b>	High	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all staff.  DLP& DDLP to attend PDST face to face training All Staff to view Tulsa training module & any other online training offered by PDST.
<b>One to one teaching</b>	High	Harm by school personnel	Table between teacher and pupil.  Glass in door.  Timetabling of children attending SEN in pairs/small groups.  One to one is only provided in special circumstances or when a member of the group is absent.
<b>Care of Children with special needs, including intimate care needs</b>	High	Harm by school personnel	The school has a policy on intimate care.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Toilet areas</b>	High	<p>Inappropriate behaviour</p> <p>Parents/guardians/guest speakers/visitors to our school</p>	<p>The school has a supervision policy in place.</p> <p>Parents/guardians are encouraged to make an appointment if they wish to speak with the Principal or class teacher. This is communicated at the start of the year and reminders are given via the school newsletter.</p> <p>Visitors report to the office and are given a visitors badge</p>
<b>Curricular Provision in respect of SPHE, RSE, Stay safe.</b>	Low	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full and reminders are sent to all staff when to teach these programmes.
<b>LGBT Children/Pupils perceived to be LGBT</b>	Low	Bullying	<p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>Friendship Fortnight</p>
<b>Daily arrival and dismissal of pupils</b>	High	Harm from older pupils, unknown adults in the front of the school.	<p>Arrival and dismissal supervised by Teachers,SNA's and Principal.</p> <p>Children who are not collected return to the school and parents are contacted.</p> <p>Parents are asked to ensure that their child is aware of the routine for pick up and drop off at school.</p>

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Recreation breaks for pupils e.g. sensory breaks</b>	Med	Risk of child being harmed in the school by another child	<p>Health &amp; Safety Policy.</p> <p>Code of Behaviour.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff.</p> <p>Children are supervised by SNA's and teachers during sensory breaks.</p>
<b>Classroom teaching</b>	Low	<p>Risk of harm due to inadequate vetting when recruiting school personnel</p> <p>Risk of harm due to poor communication of school policy procedures</p>	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff.</p>
<b>Outdoor teaching activities that is supplementing the school curriculum.</b>	Low	Risk of harm due to inadequate supervision of children while competing out of school activities and dismissal of the children after the activities	Appropriate supervision is provided during outdoor teaching activities and organised in advance of activities.
<b>Sporting Activities</b>	Low	Risk of harm due to inadequate supervision of children while competing in sporting activities	Appropriate supervision is provided to outdoor teaching activities and organised in advance of activities.
<b>School outings</b>	High	Risk of harm due to inadequate supervision of children while attending school outings	<p>Class teacher present with pupils during school outings.</p> <p>Appropriate supervision is provided during outdoor teaching activities and organised in advance of activities.</p> <p>A school Policy is in place for school trips.</p>

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Annual Sports Day</b>	Low	Risk of harm due to inadequate supervision of children while attending out of school activities	Class teacher present with pupils during school outings.  Appropriate supervision is provided to outdoor teaching activities and organised in advance of activities.
<b>Fundraising events involving pupils</b>	Low	Harm caused by external personnel during fundraising events	Appropriate supervision is provided to pupils during fundraising events.
<b>Management of challenging behaviour amongst pupils, including appropriate use of restraint where required</b>	High	Injury to pupils and staff  Risk of harm caused by breach of confidentiality  Risk of harm if child leaves the school unaccompanied	Health & Safety Policy.  Code of Behaviour.  Crisis Prevention Intervention training needs to be sought by Principal, Deputy Principal and all staff
<b>Administration of First Aid</b>	Med	Harm by school personnel	Some staff members have had training in First Aid (June 2017) and others will be upskilled in due course. A list of names of staff that received training is stored in the Principal's office.
<b>Prevention and dealing with bullying amongst pupils</b>	Med	Risk of harm due to bullying of child	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post-Primary Schools</i> .  Friendship fortnight annual school event.
<b>Use of external personnel to supplement curriculum</b>	Med	Risk of harm by external personnel	Children accompanied by a teacher in the presence of an external personnel used to supplement the curriculum.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Use of external personnel to support sports and other extra-curricular activities e.g. GAA / tag rugby coaches</b>	Med	Risk of harm by external personnel	Children accompanied by a teacher in the presence of an external personnel used to supplement the curriculum.
<b>Care of pupils with specific vulnerabilities/ needs such as:</b> <ul style="list-style-type: none"> <li>• Pupils from ethnic minorities/migrants</li> <li>• Pupils of minority religious faiths</li> <li>• Children in care</li> </ul>	Low	Risk of harm due to bullying of child  The child may have insufficient language to report the event	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post-Primary Schools</i>
<b>Recruitment of school personnel including -</b> <ul style="list-style-type: none"> <li>• Teachers/SNA's /Substitute Teachers</li> <li>• Caretaker/Secretary/Cleaners</li> <li>• Sports coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/Parents in school activities e.g. Parents' Association</li> <li>• Visitors/contractors present in school during school hours</li> <li>• Visitors/contractors present during after school activities</li> </ul>	Med	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff.  Staff to view Tusla training module & any other online training offered by PDST.  Vetting Procedures in place.
<b>Use of Information and Communication Technology by pupils in school</b>	Med	Children inappropriately accessing / using computers, social media, phones and other devices while at school	The school has an ICT policy to align with current usage and practice.  The school has a very good firewall to block inappropriate sites.  Mobile Phone Policy.

<b>List of School Activities</b>	<b>Risk Level</b>	<b>The School has identified the following Risk of Harm</b>	<b>The School has the following Procedures in place to address risk identified in this assessment</b>
<b>Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.</b>	Low	Risk of harm to child due to inadequate code of behaviour	The school has in place a code of behaviour.
<b>Students participating in work experience in the school</b>	Low	Harm by student  No policy in place	Work experience policy in place. Child Safeguarding Statement.
<b>Student teachers undertaking training placement in school</b>	Low	Harm by student teacher  No policy in place	Guidelines for Student Teachers in place. Student teachers have been vetted. Student teachers are monitored by class teachers.
<b>Use of video/photography/other media to record school events</b>	Med	Harm to pupils for inappropriate use of video/photography/other media  Risk of harm caused by a member of school personnel communicating, accessing or circulating inappropriate material via social media, texting, digital device or other manner	The school has an Acceptable Usage Policy in place.
<b>After school use of school premises by member of staff personal, other organisations e.g. Parents' Association/Coder dojo/Notre Dame Basketball Club</b>	Med	Risk of child being harmed by a member of school personnel, a member of the Parents' Association, a member of staff of another organisation or other person while child is participating in out of school activities e.g. school trip, swimming , team sport activities	The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.  Child Safeguarding Statement & DES procedures made available to all staff and Parents' Association if required.  Child Protection Policy from outside organisations in place.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Homework club</b>	Med	Harm by school personnel	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff</p> <p>Teacher present at all times during the club, children are never unsupervised.</p>
<b>Students participating in after-school programmes / extra-curricular activities:</b> <ul style="list-style-type: none"> <li>• Football</li> <li>• Hurling</li> <li>• Camogie</li> <li>• Choir</li> <li>• Art Club</li> </ul>	Med	Risk to the child in the school grounds during extra-curricular / out of class activities	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff.</p> <p>Teacher present at all times during extra-curricular activities.</p>
<b>Dismissal of children from all after school activities</b>	Med	Harm from older pupils, unknown adults in the front of the school.	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.</p> <p>Child Safeguarding Statement &amp; DES procedures made available to all staff.</p> <p>Teacher present at all times during extra-curricular activities.</p> <p>Parents are asked to ensure that their child is aware of the routine for pick up and drop off at school.</p>

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Students Participating in school committees:</b> <ul style="list-style-type: none"> <li>• Active Schools Committee</li> <li>• Student Council</li> </ul>	Low	Harm by school personnel  Risk of harm due to bullying of child	The school adheres to the requirements of the Garda vetting legislation and relevant DES Circulars in relation to recruitment and Garda vetting.  Child Safeguarding Statement & DES procedures made available to all staff.  The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post-Primary Schools</i> .  Code Of Behaviour

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on \_\_\_March 2018\_\_\_\_\_. It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement. This review took place on \_\_\_9/3/20\_\_\_\_\_.

Signed \_\_\_**Jake Byrne**\_\_\_\_\_ Date \_\_\_\_\_ Signed \_\_\_**D.Hanrahan**\_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Principal/Secretary to the Board of Management